

**Tony Kershaw**  
Director of Law and Assurance

If calling please ask for:

Rob Castle on 033 022 22546  
Email: [rob.castle@westsussex.gov.uk](mailto:rob.castle@westsussex.gov.uk)

[www.westsussex.gov.uk](http://www.westsussex.gov.uk)

County Hall  
Chichester  
West Sussex  
PO19 1RQ  
Switchboard  
Tel no (01243) 777100



26 May 2020

## **Fire & Rescue Service Scrutiny Committee**

A virtual meeting of the Committee will be held at **10.30 am** on **Wednesday, 3 June 2020**.

**Note:** In accordance with regulations in response to the current public health emergency, this meeting will be held virtually with members in remote, audio-only attendance. Public access is via audio webcasting.

**The meeting will be available to listen to live via the Internet at this address:**

<http://www.westsussex.public-i.tv/core/portal/home>

**Tony Kershaw**  
Director of Law and Assurance

### **Agenda**

10.30 am      1.      **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

10.33 am      2.      **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

10.35 am      3.      **Forward Plan of Key Decisions** (Pages 3 - 6)

Extract from the Forward Plan of Key Decisions published on 15 May 2020.

Any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the

meeting.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

- 10.45 am      4.      **HM Inspectorate of Constabulary and Fire and Rescue Services (HMICFRS) inspection report and revisit** (Pages 7 - 80)

The Report asks the Committee to confirm the priorities for scrutiny and service outcomes it wishes to focus on, consider how members may obtain assurance as to the effectiveness of measures taken or planned to address the areas of improvement, identify any particular data or evidence it wishes to receive and settle how it wishes to undertake specific scrutiny tasks or information gathering.

- 11.35 am      5.      **Fire and Rescue Performance and Assurance Framework** (Pages 81 - 114)

Report by the Chief Fire Officer.

The report provides a context to the Performance and Assurance Framework for the purpose of future scrutiny of the executive's approach to performance.

- 12.35 pm      6.      **Work Programme Planning** (Pages 115 - 118)

The Committee to finalise its draft work programme for the year ahead (attached) taking into consideration the checklist provided.

- 1.05 pm      7.      **Requests for Call-in**

There have been no requests for call-in to the Scrutiny Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

- 1.06 pm      8.      **Date of Next Meeting**

The next meeting of the Committee will be held on 30 September 2020.

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 15 September.

**To all members of the Fire & Rescue Service Scrutiny Committee**